

## PREMIUM LIST

Sanctioned by the Teacup Dogs Agility Association

**Open to Dogs 20 inches and Under at the Withers**

*Hosted by*

**Dog Training Club of Tampa, Tampa, FL**



**Judges:** *Lisa Schmeling*  
*Pat Sanders*

**Location:** Dog Training Club of Tampa  
6620 Garsh Loop  
Tampa, FL 33614

[www.dtct.org](http://www.dtct.org)

<b>Friday, October 11, 2024</b>	<b>Friday, November 29, 2024</b>	<b>Saturday, December 21, 2024</b>
<i>Judging begins at 6:30 p.m.</i>	<i>Judging begins at 9:00 a.m.</i>	<i>Judging begins at 10:00 a.m.</i>
Scamper (all levels) Trick or Treat (all levels)	Standard 1 (S/I/B) Poison (all levels) Standard 2 & 3 (BB/II/SS)	Standard 4 (S/I/B) Standard 5 & 6 (SS/II/BB) Trim the Tree (all levels)

This trial will be held indoors on rubber mats.

Facility opens for set up one hour before judging begins.  
Dogs measured 30 minutes prior to judging.  
Judge will brief 10 minutes before the first class is scheduled to begin.  
Pre-entries must be received prior to each trial date.  
Otherwise, please enter day of show.  
Move-ups accepted prior to class walkthroughs.

Day of Event entries accepted  
FEO Entries will be accepted at \$5 per run  
Dogs without height certificates  
must be measured

For trial information contact: Pat Sanders at 813-309-3335 – patasanders@me.com

### Certification

Permission has been granted by the *Teacup Dogs Agility Association* for the holding of this event under *Teacup Dogs Agility Association - Rules and Regulations*. *Teacup Dogs Agility Association* Rules can be viewed online or downloaded in .pdf format at <https://k9tdaa.com>

**Please Note:** We will be following the CDC guidelines which may update at any time. Currently, wearing a mask will be voluntary. Every effort will be made to provide a safe environment. Your understanding and cooperation are greatly appreciated.

## Agility Trial Committee

### **Trial Chairperson**

Pat Sanders  
740 Fortuna Dr.  
Brandon, FL 33511  
813-309-3335  
[patasanders@me.com](mailto:patasanders@me.com)

### **Trial Secretary**

Lisa Schmeling  
4704 Keene Rd.  
Plant City, FL 33565  
813-765-8329  
[LRS670@gmail.com](mailto:LRS670@gmail.com)

## Veterinarian Clinic

Blue Pearl of Tampa, 3000 Busch Lake Boulevard, Tampa, Florida 33614 Phone: (813) 933-8944

## Show Site and Food

We share parking with 3 other businesses. Please be courteous. We will have snacks, water, and soft drinks available for a small donation. We will provide snacks and water for all workers. **Please note that we will need everyone's help with cleanup at the end of each day.**

## Accommodations/Hotels

Please contact the hotel to verify acceptance of dogs, sizes and number of dogs limits or any pet deposits or fee that may be required: BE SURE to check if your motel still accepts dogs and make your reservation early.

**Notice:** All hotels/motels are considered part of our trial site and are subject to TDAA Rules and Regulations. Our Trial Committee will consider disciplinary action for any complaints lodged against an Exhibitor. Do not allow your dog(s) to destroy property or disturb other guests. **Please**, pick up after your dog both at the hotel and the trial site.

La Quinta Inn & Suites Tampa Central  
3826 West Waters Ave.  
Tampa, FL 33614  
813-490-9090

Econo Lodge Airport at RJ Stadium  
4732 North Dale Mabry  
Tampa, FL 33614  
813-874-6700

Comfort Inn & Suites Airport North  
5421 West Waters Ave.  
Tampa, FL 33634  
813-880-8938

## Directions

### **Directions if you are coming from the north....**

Once on 275-S, you will exit 48 for Sligh Avenue  
Turn right onto Sligh Avenue  
Continue onto West Lambright Street  
Take the first left after North Himes Avenue  
We are the second building on the left!

### **Directions if you are coming from the south...**

Once on 275-N, you will exit US-92 W  
Keep left at the fork continue towards US-92 E/N Dale Mabry  
Continue on Dale Mabry Hwy  
Turn right onto Lambright Street  
Take the second right and we are the building on the right!

Please remember not to park in front of the other businesses during their hours of operation. We must be respectful of our neighbors.

## Classes

### **Friday, October 11 (small to tall)**

*Judging begins at 6:30 p.m.*

Scamper (all levels)  
Trick or Treat (all levels)

### **Friday, November 29 (tall to small)**

*Judging begins at 9:00 a.m.*

Standard 1 (S/I/B)  
Poison (all levels)  
Standard 2 & 3 (BB/II/SS)

### **Saturday, December 21 (small to tall)**

*Judging begins at 10:00 a.m.*

Standard 4 (S/I/B)  
Standard 5 & 6 (SS/II/BB)  
Trim the Tree (all levels)

The following is a list of obstacles to be used:

A-frame (9' adjustable sides w/slats)  
Dog Walk (12' planks w/slats) or (8' planks w/slats)  
Teeter (12' plank w/out slats)  
Table (30" sides)  
Open (pipe) Tunnel (24" loop & 26" loop)

Weave Poles (24" centers)  
Winged Jumps (3 feet wide)  
Jumps without Wings (3 feet wide)  
Tire Jump (24" loop)  
Other jumps available

## Notice to Exhibitors

- The safety of the dogs is our primary concern. By entering this trial, exhibitors acknowledge that they are familiar with the rules and regulations of this sport, and that their dogs are familiar with and able to perform all obstacles safely.
- Entry fees will not be refunded in the event that a dog is absent, disqualified, excused, or barred from competition by action of the show committee. A refund of all but \$5.00 will be given for bitches in season. A letter from your veterinarian is required by the first day of the Trial.
- All fees must be paid in US funds. There will be a Returned Check Fee of \$25.00 for returned checks.
- In the event of withdrawal from the event, checks will NOT be returned. All unused checks will be destroyed.
- It is expressly understood that exhibitors alone are responsible for the behavior of their dogs and/or children. Any exhibitor whose dogs and/or children create unnecessary disturbance or repeatedly engage in unsafe or disruptive behavior, may, at the discretion of the show committee, be asked to leave the show site. In that case, no refund of any fees paid will be made.
- All dogs must be on leash at all times except when using the warm-up area or in the agility ring.
- No entry fee will be refunded if the Trial cannot open or be completed by reason of riots, civil disturbance, fire, an act of God, public emergency, act of a public enemy or any other cause beyond the control of the organizing committee.
- Obstacles shall meet the specifications for obstacles in the current edition of the Regulations for Agility Trials.
- Exhibitors are responsible for complete, accurate and legible information on entry forms; illegible or incomplete entries cannot be entered in the Trial.
- Exhibitors must clean up after their dogs at the hotel and at the Trial Site.
- Handlers are not allowed to use whistles or other instruments or devices at the Trial Site.
- Exhibitors are responsible for being at the ring gate when it is their turn to run. Exhibitors may wear shirts or insignias of their training group, if they wish.
- Choke collars, pinch collars, electric and dummy electric collars are PROHIBITED.

**Obstacle Familiarization** – obstacle familiarization will be held 15 minutes prior to judging for dogs. Familiarization - one time per dog.

**Warm-ups** – a warm-up area consisting of a regulation agility jump shall be provided for all exhibitors.

**Show site** – Indoors, Air Conditioned, surface is rubber mats, plenty of crating space available.

**Eligibility** – this trial is open to all dogs 20 inches and under at the withers that are over the age of 12 months, except bitches in season, aggressive dogs, or dogs suffering from any deformity, injury or illness which may affect a dog's physical or mental performance.

**Move-Ups** – Move-ups will be accepted for dogs earning a title prior to the trial date. Move-up requests must be in writing but may be sent via e-mail. Move-ups will also be accepted if a dog completes a title during the running of this Trial. In such a case, the move-up request will be accepted for the next day of the show.

**Awards** – Ribbons will be awarded for 1st through 3rd in each jump height of each class. Qualifying ribbons will be awarded to all dogs receiving a Qualifying Score.

## Volunteers & Sign-Up Sheet

Sharing your time will help our trial run smoother than ever. We can use everyone's help – even for a short period. **Please note that we will need everyone's help with cleanup at the end of each day.**

Please volunteer. If you aren't sure how to do a job, we'll be happy to train you! We will have snacks, water, and soft drinks available for a small donation. We will provide snacks and water for all workers.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_ My dog(s) jump height(s) - (Please Circle) 2 4 8 12 16

I can do the following:     Course Builder    Scribing    Score Runner    Timer    Gate Keeper  
    Leash Runner    Bar Setter

## Class Information

### Standard Class

**Beginner Agility** – All dogs shall be eligible for participation in this class.

**Intermediate Agility** – Only dogs who have earned the Teacup Beginner Agile Dog (TBAD) shall be eligible for participation in this class.

**Superior Agility** – Only dogs who have earned the Teacup Intermediate Agile Dog (TIAD) shall be eligible for participation in this class.

**Qualifying Score Rule Update** – In standard courses, five faults can be incurred and still earn a qualifying score.

### Games Classes

**Games I** – All dogs shall be eligible for participation in this class.

**Games II** – Only dogs who have earned the Games I (TG1) shall be eligible for participation in this class.

**Games III** – Only dogs who have earned the Games II (TG2) shall be eligible for participation in this class.

### Game Descriptions

**Poison** is a fun game, where the handler works under the direction of a “Caller” who will call instructions with which the handler will attempt to comply. Poison should be scored Points, Then Time. ER2

**Scamper** is a dog’s strategic choice game featuring a pipe tunnel surrounded by other obstacles, with the dog repeating a sequence of an obstacle followed by a central pipe tunnel. Scamper is scored Time, Plus Faults. ER5

**Trick or Treat** (aka, April’s Fool) is a standard course that includes a bit of a trick. An obstacle will be withdrawn from the numbered course after the walkthrough and must be omitted by the dog and handler when the course is run. Scored Time, Plus Faults. ER5

**Trim the Tree** is a dog’s choice point accumulation game that requires the handler to hang an ornament for each obstacle the dog performs. Trim the Tree is scored points plus ornaments, then time. ER2

**For more information on these games the Book of Agility Games is available for no cost on the new TDAA web site.**

**Judges reserve the right to adapt any game played. Day of show rules supersede all others.**

## Height Divisions

TDAA offers the following Jump Heights: 2”, 4”, 8”, 12”, 16”. Owners/handlers are responsible for entering their dog at the proper height division, both the dog’s measured jump height and the height at which they want their dog to jump at the trial. Per TDAA rules, dogs may be entered at any jump height desired; however, the scoring height continues to be the dog’s measured jump height. Dogs jumping at a height other than their measured height will earn qualifying legs and all TDAA titles. The judge reserves the right to measure dogs entered in any trial. Any dog that has not previously competed at a TDAA trial must be measured before competing.

**ALL DOGS WITHOUT A PERMANENT HEIGHT CARD** must be measured prior to the first day of competing at this trial. arrive early enough to accommodate measuring. **TWO MEASUREMENTS BY TDAA JUDGES** are needed to obtain a permanent height card and heights must be agreed on by judges. **Permanent Height certificate** or measurement at the trial is required if competing at a club for the first time.

**For Exhibition Only (FEO)** – TDAA allows FEO runs open to any TDAA registered dog in any class; offered at the option of the host club. FEO dogs may run on lead. FEO runs do not count toward TDAA titles. FEO will have a maximum of 1.5 times the SCT. FEO cannot repeat any obstacles. No training in the ring.

**Disabled Handlers** – A time exemption will be granted to disabled handlers of 4 seconds in Standard course times and in qualifying course times for Games classes. Proof of disability shall be a copy of the handler’s disability parking tag or other official documentation, which must be included with the entry or presented at check-in at the trial.

**Use of Food and/or Toys in the Ring** – The handler shall be allowed to carry and use food treats in the ring as a reward for the dog so long as the food treat is not offered in a way that assists the dog in course direction or in the performance of an obstacle. Prior to using a food treat during a run, the handler must notify the judge that treats may be used during the run and have the judge approve the treats to be used. Food must not be in the handler’s hand nor dropped on the floor.

A handler shall be allowed to carry a toy in the ring as long as it is not visible or audible to the dog. The toy can be shown to the dog without fault if it is not offered in a way that assists the dog in course direction or in the performance of an obstacle. Prior to using a toy, the handler must notify the judge that a toy may be used during the run.

## Entries & Closing Date

Pre-entries must be received *by the trial secretary* prior to each trial date. To be accepted, entries must be complete, signed (by parent or legal guardian if handler is a minor), received prior to the trial date, and accompanied by the correct fees **made payable to DTCT**. You must file a separate entry form for each dog entered (i.e., only one dog per form). TDAA Dog Registration Numbers may be applied for at the event so that your dog can participate in this trial.

Entries will not be accepted without fees. Entry fees will not be refunded in the event that a dog is absent, disqualified, excused, or barred from competition by action of the Trial Committee. No entries will be accepted which require a signature for delivery. All entries must be submitted on official TDAA Agility Entry forms. One dog per entry form.

**Photocopied entries, without the signed TDAA Agreement attached are NOT acceptable.** Unsigned, incomplete or illegible entries are NOT acceptable and cannot be entered in the Trial. Faxed entries and/or credit cards cannot be accepted. Returned checks do not constitute a valid entry fee. The Trial Secretary will add a \$25.00 service charge for any returned check(s). Subsequent returned check(s) from the same Exhibitor may result in their being put on a CASH ONLY basis.

## TDAA Agility Games 2024

In 2024, the TDAA is showcasing a different game each month for groups or clubs to play. Some are new and some might be new versions of old favorites!

Upon receipt of trial scores by TDAA, each TDAA-registered dog/competitor team playing one of the games of the month in 2024 will receive a point for each game they play throughout the year (regular run Qs and NQs; FEO runs do not apply). Each point is worth a raffle ticket that TDAA will place in a drawing. At the end of the year, TDAA will draw four competitor/team winners. These four teams will have one regular trial entry fee to a TDAA trial (of their choosing) paid for by TDAA in 2025. Contact TDAA at [teacupagility@gmail.com](mailto:teacupagility@gmail.com) if you have any questions.

## Teacup Games Video Contest

For handlers who like to record their runs – you have the chance to film your dog/competitor team playing the Teacup Game of the month and submit it to TDAA. Each month, TDAA will select three videos and make them available to be voted on by TDAA members. Each winning team will be awarded a surprise gift by TDAA. Submit videos and send any questions to [teacupagility@gmail.com](mailto:teacupagility@gmail.com).

**DTCT would like to thank all the exhibitors and dogs who came out to participate in our serial events and made this special series of Teacup Games 2024 possible!**

The December 21 trial date will also be a celebration of all who joined us at our serial trials during the year with a special raffle and other surprises! At the end of that trial, we will award the High in Trial – Games and High in Trial – Standard winners. These awards will recognize the top three dogs out of all 12 games and 12 Standard classes played at our serial trials in 2024.

**THANK YOU! THANK YOU! THANK YOU! THANK YOU! THANK YOU!**

## Agreement

### **Please Include a Signed Copy with Entry!**

I/We acknowledge that the "Teacup Dogs Agility Association Rules & Regulations" have been made available to me/us, and that I am/We are familiar with their contents. I/We agree to hold the TDAA, TDAA approved judge and the Dog Training Club of Tampa harmless from any legal claim resulting from said Judge's action under the TDAA Rules, Regulations and Guidelines. I/We agree that DTCT has the right to refuse entry for cause which the club shall deem to be sufficient. In consideration of the acceptance of this entry and of the holding of the Agility Trial and of the opportunity to have the dog judged, I/We agree to hold harmless the directors, governors, officers, agents, superintendents or show secretary and the owner or lessor of the premises and any employees of the aforementioned parties from any claim for loss or injury which may be alleged to have been caused directly or indirectly to any person or things by the act of this dog while in or upon the show/trial premises or grounds or near any entrance thereto, and I/We personally assume all responsibility and liability for any such claim, and I/We further agree to hold the aforementioned parties harmless from any claim for loss of this dog by disappearance, theft, death or otherwise, and from any claim for damage or injury to the dog, whether such loss, disappearance, theft, damage or injury, be caused or alleged to be caused by the negligence of the club or any of the parties aforementioned, or by the negligence of any other person, or any other cause or causes.

I/We hereby assume the sole responsibility for and agree to indemnify and safe the aforementioned parties harmless from any and all loss and expenses (including legal fees) by reason of the liability imposed by law upon any of the aforementioned parties for damage because of bodily injuries, including death at any time arising out of or in consequence of my/our participation in this Agility Trial, howsoever such injuries, death or damage to property may be caused, and whether or not the same may have been caused or may have been alleged to have been caused by negligence of the aforementioned parties or any of their employees or agents, or any other persons.

## Instructions

A dog must be entered in the name of the person who actually owned it at the time entries for a show closed. If a registered dog has been acquired by a new owner, it must be entered in the name of the new owner in any show for which entries closed after the date of acquirement, regardless of whether the new owner has received the registration certificate indicating that the dog is recorded in his name. State on entry form whether transfer application has been made to TDAA.

## COVID-19 Liability

I attest that to the best of my knowledge, I do not have COVID-19 at the time of attending this event, and understand the risks of unknowing exposure to this and other illnesses by or to myself, my family, other participants, and third parties. I have not been tested and found positive, and do not have symptoms. I agree that I will not knowingly expose others to any illness I may have or be at risk to have. I will follow all Parent Organization and DTCT rules and requirements to reduce any exposure and possibility of contracting or spreading the virus. I will also fully cooperate with and follow any Federal, County or State guidelines that have jurisdiction in the area in which the event is taking place. If any of the above should change prior to my arrival at the trial site or during the completion of the event that is the subject of this consent, I will inform the DTCT and proceed accordingly in light of the new information.

I agree that I am attending this DTCT event entirely at my own risk and assume all risk and full responsibility for my own health, wellbeing, and safety during this class or event. I fully agree that Parent Organization and DTCT are in no way liable for any present or future COVID-19 exposure incurred at any time by any person, in attendance or not in attendance, during or after this event, and I hereby waive and release the Parent Organization and DTCT, from any and all liability for damages thereto.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian (if under 18) \_\_\_\_\_

Signature of Handler \_\_\_\_\_ Date \_\_\_\_\_

**OFFICIAL TEACUP DOGS AGILITY ASSOCIATION ENTRY FORM**

**Dog Training Club of Tampa – 6620 Garsh Loop Tampa, FL 33614**

Pre-entries must be received *by the trial secretary* prior to each trial date. Otherwise, please enter day of show.

**Make Entry Fees Payable in US Funds to: DTCT.**

**Mail Entries to: Lisa Schmeling, 4704 Keene Road, Plant City FL, 33565**

Owner's Name		Handler, if different from Owner	
Address			
City	State	Zip	Phone #
E-Mail:			
<input type="checkbox"/> Disabled Handler (Include a copy of Handler's disabled parking tag or other official documentation)		<input type="checkbox"/> Double Digit Veteran <input type="checkbox"/> Veteran Dog	
Dog's Call Name		Height at Withers	
Breed		Birth Date	
TDAA # _____ OR <input type="checkbox"/> New (Include TDAA registration form and Fees)		Sex	
<b>Measured Jump Height: <input type="checkbox"/> 4" <input type="checkbox"/> 8" <input type="checkbox"/> 12" <input type="checkbox"/> 16"</b>			
<b>Desired/Actual Jump Height: <input type="checkbox"/> 2" <input type="checkbox"/> 4" <input type="checkbox"/> 8" <input type="checkbox"/> 12" <input type="checkbox"/> 16"</b>			

If you submitted the dog's registration to TDAA, but have not received a registration number, please write "PENDING" in the Entry Form above. Please check each event you're entering in the table below. Please sign and send the Agreement on the previous page with your Entry Form.

<b>Friday October 11</b>	Scamper	<input type="checkbox"/> Games III	<input type="checkbox"/> Games II	<input type="checkbox"/> Games I	<input type="checkbox"/> FEO	\$
	Trick or Treat	<input type="checkbox"/> Games III	<input type="checkbox"/> Games II	<input type="checkbox"/> Games I	<input type="checkbox"/> FEO	\$
<b>Friday November 29</b>	Poison	<input type="checkbox"/> Games III	<input type="checkbox"/> Games II	<input type="checkbox"/> Games I	<input type="checkbox"/> FEO	\$
	Standard 1	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	\$
	Standard 2	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	S
	Standard 3	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	S
<b>Saturday December 21</b>	Trim the Tree	<input type="checkbox"/> Games III	<input type="checkbox"/> Games II	<input type="checkbox"/> Games I	<input type="checkbox"/> FEO	\$
	Standard 4	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	\$
	Standard 5	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	S
	Standard 6	<input type="checkbox"/> Superior	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Beginner	<input type="checkbox"/> FEO	S

<b>Total for runs:</b>	<input type="checkbox"/> \$12 per run	Number of runs _____	@ \$12 =	\$ _____
<b>Total for runs:</b>	<input type="checkbox"/> \$5 for FEO per run	Number of runs _____	@ \$5 =	\$ _____

**Please bring a check or exact change in cash for any day of show runs. No package entry rates apply for these events.**

<b>TDAA Registration (Fees Payable to TDAA)</b>	\$15 =	\$ _____
<b>TOTAL ENCLOSED (PAYABLE TO DTCT)</b>		\$ _____

**Please enclose a signed Agreement (above) with your Entry Form and Check when mailing your entry!**



## TDAA Dog Registration Form

Return with \$15.00 payment to:

Teacup Dogs Agility Association  
W6485 County Road H  
New Glarus, WI 53574  
via PayPal or Zelle at:  
[teacupagility@gmail.com](mailto:teacupagility@gmail.com)

**Dog's Name:** (The name used on titling certificates)

\_\_\_\_\_

**Dog's Call Name:**

\_\_\_\_\_

**Dog's Breed:**

\_\_\_\_\_

**Dog's Date of Birth:**

\_\_\_\_\_

**Gender:**

\_\_\_\_\_

**Have you registered a dog with TDAA previously?**

**Yes:**

**No:**

**Owner:** (The name used on titling certificates)

\_\_\_\_\_

**Mailing Street Address:**

\_\_\_\_\_

**City, State and Zip:**

\_\_\_\_\_

**Primary Phone #:**

\_\_\_\_\_

**Secondary Phone #:**

\_\_\_\_\_

**Email Address:**

\_\_\_\_\_

Your dog's TDAA number will be emailed to you at this address. Provide updated email when applicable.

There is no refund of this dog registration fee for any reason.

If you pay using PayPal, please indicate what you are paying for with the payment

**Office Use**

**Date** \_\_\_\_\_

**CK #** \_\_\_\_\_

**Amt** \_\_\_\_\_

\_\_\_ Dog # \_\_\_\_\_

\_\_\_ Person # \_\_\_\_\_

\_\_\_ Height Cert

\_\_\_ Temp Height

\_\_\_ Enter AUD





## TDAA Membership Application

Return with \$25 payment to:  
Teacup Dogs Agility Association  
W6485 County Road H  
New Glarus, WI 53574

via PayPal or Zelle at:  
[teacupagility@gmail.com](mailto:teacupagility@gmail.com)

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Primary Phone \_\_\_\_\_

Secondary Phone \_\_\_\_\_

Please indicate whether this an:

Initial Membership Application \_\_\_\_\_

or a

Membership Renewal \_\_\_\_\_

**Terms of Membership** ~ Memberships are \$25.00 for five years; payable upon membership initiation or the subsequent fifth anniversary date. TDAA memberships are non-refundable and non-transferable.

**Note:** Dog registration is not included with membership.

**Office Use**

Date \_\_\_\_\_

\_\_\_\_ Member # \_\_\_\_\_  
\_\_\_\_ Add to Members database (Excel)  
\_\_\_\_ Email Member # and instructions  
\_\_\_\_ Invite to Yahoo list

Effective March 2021